



Los Angeles County
Metropolitan Transportation Authority

One Gateway Plaza
Los Angeles, CA 90012-2952

213.922.2000 Tel
metro.net

Metro™

July 1, 2026

To: All Potential Bidders

Subject: Pre-Bid Conference Agenda and Documents
IFB No. DR135523
Hi-rail Backhoe with Trailer and Ballast Tamper

Attached, please find the documents from today's Pre-Bid Conference.

Any change to the subject IFB will be issued under a formal Amendment by Metro.

ATTACHMENT(S):

1. Pre-Bid Conference Presentation
2. Pre-Bid Conference CA Remarks
3. Pre-Bid Conference DEOD Remarks
4. Pre-Bid Conference Attendance Sheet
5. IFB No. DR135523 – Planholders List

Issued by:

LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY



Gabriel Anaya
Senior Contract Administrator

Hi-rail Backhoe with Trailer and Ballast Tamper

- Pre-Bid Conference
- IFB No. DR135523
- July 1, 2026



Agenda

- Ethics Requirements – Rebecca Gilden
- Insurance Requirements – Anna Vanessa Salonga
- DEOD – Lucille Coleman
- Pre-Qualification – Kunal Sharma
- Project Overview – Alan Tang
- IFB Information and Important Dates
- Instructions for Bidders
- Conclusion

Before we Begin...

-Please keep microphones muted

-Attendance Information:

Enter Name, Company Name, email address, and phone number into the chat

Example:

John Smith, Jane Doe Productions, janedoe@productions.com, 213-555-5555

-Email all questions to: Anayag@metro.net

- Bidders are encouraged to submit all questions via email to ensure all questions are documents
- This informational session will provide an overview of various elements contained in the solicitation package
- **Nothing said here today should be construed as changing the IFB documents. Only a written amendment issued by Metro can change the IFB documents or will be considered binding.**
- **DOWNLOAD SOLICITATION : <https://business.metro.net>**

Ethics

Rebecca Gilden

Ethics Department

ethics@metro.net

Insurance Requirements

Anna Vanessa Salonga

Risk Management

Insurance Requirements can be found in Section SP-05 of the IFB document

Diversity & Economic Opportunity Department

Lucille Coleman

Contract Compliance Representative

DEODS@metro.net

Pre-Qualification

Kunal Sharma

Representative

Pre-Qual@metro.net

PRE-QUALIFICATION

- Starting January 1, 2025, Pre-Qualification is required for all firms not exempted from the process if their bid or proposal will meet or exceed \$500,000 for non-Construction contracts. Pre-Qualification is required of all firms not exempted from the process regardless of amount for public works construction contracts. This requirement includes contractors, consultants, first-tier subcontractors, and direct suppliers to Metro. The requirement is contract specific thus, we do not accept “General” applications.
- Applications and validation forms are due the same day as your proposals are due.
- Please do not put your applications in your proposal as all documentation submitted with the prequalification application is treated as confidential and is protected from public disclosure by California Public Utility Code 99154. Confidentiality cannot be guaranteed if submitted with the proposal.
- Send applications or validation form directly to Pre-Qual office; email to Pre-Qual@Metro.net is preferred over hard copies sent by USPS, UPS or Fed Ex. We will send you an email confirming receipt of your documents.
- Primes allow your subcontractors to send their applications and/or validation forms directly to Metro.
- Firms are pre-qualified for a period of two years. During that time, pre-qualified firms need only submit the one-page validation form, together with the latest financial statements and any other updating information as appropriate. If the firm’s pre-qualification status is due to expire within 30 days of the proposed award date of a contract, a new application will be required.
- Notarization of PQ application or validation form is not required. PQ application and validation form have been updated to reflect no notarization is required. Please obtain latest versions from Metro’s Vendor Portal or our intranet site; or contact us with any questions.
- Questions regarding Pre-Qualification should be directed to:
(213) 922-4130 or Pre-Qual@metro.net

NOTE:



Project Overview

Alan Tang

Project Manager

IFB Information & Important Dates

IFB No. DR135523 was advertised on June 22, 2026, and solicitation documents have been available since that date.

- Question Due Date – Friday, July 10, 2026, by 2:00 p.m.
- Request for Approved Equal Due Date - Friday, July 10, 2026, by 2:00 p.m.
- Q&A Responses Provided – Monday, July 20, 2026
- Bid Due Date – Tuesday, August 4, 2026, by 10:00 a.m.
- Virtual Bid Opening – Tuesday, August 4, 2026, at 2:00 p.m.

* All Times are in Pacific Time (PDT)

Instructions for Bidders

Bids must be submitted to bids@metro.net no later than Tuesday, August 4, 2026, by 10:00 a.m. PDT

Please send confirmation to AnayaG@metro.net upon submission

Submittal Requirements:

- Volume I
 - Technical Requirements (Exhibit A.1)
 - Bid Letter (Exhibit 5)
 - List of Current Contracts (Exhibit 6)
 - List of Completed Contracts (Exhibit 7)
- Volume II
 - Certification Forms (Submittal Requirements 1.4)
- Volume III
 - Price Proposal (Exhibit 2 – Schedule of Quantities and Prices)
- Volume IV
 - SBE/DVBE Bid Forms (Exhibit 1)

Contact

- Contact Information: Gabriel Anaya, Senior Contract Administrator
AnayaG@metro.net (213) 922-5224
- Diversity & Economic Opportunity Department:
DEODS@metro.net
- Ethics Department: ethics@metro.net
- Pre-Qualification: Pre-Qual@metro.net

CC AnayaG@metro.net on all inquiries

Thank You

Gabriel Anaya

(213) 922-5224

AnayaG@metro.net



PRE-BID CONFERENCE SCRIPT

LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY

IFB NO. DR135523 – HI-RAIL BACKHOE WITH TRAILER AND BALLAST TAMPER

Good afternoon and welcome to the Pre-Bid Conference for **IFB No. DR135523 – Hi-rail Backhoe with Trailer and Ballast Tamper**.

My name is Gabriel Anaya. I am the Contract Administrator responsible for this solicitation.

This is an information session in which Metro personnel will summarize the major features of the IFB package.

Here is the agenda for today's presentation. Each presenter will give you an overview of requirements pertinent to this solicitation.

Before we begin...

I would like to ask all participants to please ensure that your microphone is muted for the duration of the Conference.

We would like to ask that you hold any questions you may have until the question-and-answer period. All questions must be submitted in writing via email correspondence. Any questions that we are unable to answer today, for whatever reason, will be provided in writing to all attendees and planholders along with:

- A summary of this meeting
- A Copy of this PowerPoint
- A Copy of the sign-in sheet
- Any Other supporting documents

Therefore, it is very important that you sign in and provide your contact information. Please include your **name, company name, email address, and phone number** in the chat feature so there is a record of attendees. If you are calling in, please email me with that information by the end of the day.

With that said, if you have any questions that you feel are urgent and related directly to what is being shared today, you will have the opportunity to ask questions regarding the subject they spoke on. We ask that you hold your questions until each presenter has finished with their portion of the presentation and asks if there are any questions.

Any other questions regarding the solicitation documents must be received by me, in writing, to my email at AnayaG@metro.net, no later than 2:00 p.m. on Friday, July 10, 2026 to provide Metro with sufficient time to respond and provide the responses to all planholders. Metro strongly suggests that you formalize your questions as soon as possible.

Nothing said here today should be construed as changing the solicitation documents. Only a written amendment issued by Metro can change the documents or will be considered binding.

Lastly, if there are any firms here today that have not obtained or reviewed a set of the solicitation documents, they are available for download through our vendor portal at <http://business.metro.net>

Now, I will turn to our presenters.

We will start with **Rebecca Gilden** from the Ethics Department.

(Speaker Remarks)

Thank you, Rebecca.

Our next speaker is **Anna Vanessa Salonga** from Risk Management to discuss the Insurance Requirements for this solicitation.

(Speaker Remarks)

Thank you, **Anna**.

Next we have **Lucille Coleman** from the Diversity & Economic Opportunity Department.

(Speaker Remarks)

Thank you, **Lucille**.

Next we have Kunal Sharma from the Pre-Qualification.

(Speaker Remarks)

Thank you, **Kunal**.

I will now turn it over to our Project Manager **Alan Tang** to give an overview of the project.

(Speaker Remarks)

Thank you, Alan.

Now I will review certain sections of the IFB.

Important Dates

- IFB No. DR135523 was advertised on June 22, 2026, and solicitation documents have been available on the vendor portal since that date.
- Question Due Date – Please submit all questions in writing via email to me by 2:00 p.m. on Friday, July 10, 2026. Please note, this is the same due date to submit a request for an approved equal. Metro will provide answers to all questions received in writing prior to the bid due date. Answers are expected to be provided by Monday, July 20, 2026.
- Submit your Bid electronically via email to bids@metro.net. Bids must be received no later than 10:00 a.m. on Tuesday, August 4, 2026. Time of receipt is determined by the email system. It is recommended that bidders send their emails allowing for sufficient time to ensure that the Bidders can meet the Bid due date.
- A Virtual Bid Opening will be held promptly after closing Tuesday, August 4, 2026, at 2:00 p.m.

This schedule is also included in Section LOI-14 of the IFB.

Bid Submission

Please consult the Submittal Requirements beginning on Page 34 for a list of the bid requirements. Bidders are to submit their bids in four volumes as indicated in the IFB.

Volume I consists of the technical requirements, Bid Letter, List of Current Contracts, and a list of Completed Contracts.

Volume II consists of the Certification Forms found under section 1.4 of the submittal requirements

Volume III consists of the Price Proposal. Please ensure you fill out all the sections on the Schedule of Quantities and Prices.

And Volume IV consists of the required DEOD forms and documents, these forms are included in Exhibit 1 of the zip package.

Points of Contact for this Solicitation

As mentioned previously, the sole point of contact for information concerning this contract during the bid period is myself, with two exceptions:

- A. Diversity and Economic Opportunity Department
- B. Metro's Ethics Department; and

C. Pre-Qualification

If there are any Amendments to the solicitation documents Metro will send out copies of Amendments only to firms that have obtained a set of the solicitation documents.

Communication with Metro employees, Board members, or consultant employees regarding this solicitation is not permitted and may lead to your disqualification. No other Metro staff member, Board member, or consultant employee is authorized to provide you with information on this solicitation. If you ask them, they are to refer you to me, my superior, or my alternate.

Are there any questions?

This concludes my portion of this conference. The notes for this meeting will be prepared and sent to all registered planholders.

I would like to extend my thanks to all of our presenters today, and to everyone in attendance. We appreciate your time and look forward to potentially hearing from you soon.

END OF PRE-BID CONFERENCE



Metro

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IFB No. DR135523 – Hi-rail Backhoe with Trailer and Ballast Tamper

Pre-Bid Conference

Attendance

July 1, 2026 – 2:00 p.m. PDT

Name	Firm Name	Contact Information
Dawn S	Jamison Transportation Products	dawns@jamisontransportationproducts.com

IFB No. DR135523 - Hi-rail Backhoe with Trailer and Ballast Tamper
Gabriel Anaya
Updated: June 29, 2026 at 7:31 a.m.
*Note: Date and time indicate no additional downloads or changes have occurred

Date	Company Name	Street	Additional	City	State	Postal Code	Telephone	First Name	Last Name	Email
6/25/2026	PLASSER AMERICAN CORPORATION	2001 Myers Road		Chesapeake	VA	23324		James	Jones	plasseramerican@plausa.com
6/25/2026	Deltek	2291 Wood Oak Dr		Herndon	Virginia	20171	800-456-2009	Source	Management	sourcemanagement@deltek.com
6/25/2026	MGBids.com	4622 Cedar Avenue		Wilmington	NC	28403	202-208-7019	Sarah	Vine	Sarah.vine@mqbids.com
6/26/2026	North America Procurement Council Inc., PBC	320 W. Ohio St., Suite 300		Chicago	Illinois	60654	3024501923	Eric	Johnson	sourcemanagement@napc.me